

We have a variety of ways to volunteer!

	<u>Duties Performed</u>	<u>Days & Times Available- Additional Details</u>
Mentor	<ul style="list-style-type: none"> • Provide and mentor assistance to volunteers on matters assigned by us • Conduct legal and factual research • Draft and file pleadings 	Virtual Assignment Flexible, work with your schedule.
Succession In partnership with Southeast Louisiana Legal Services	<ul style="list-style-type: none"> • Perform intake interviews • Help with some document searches • Search databases for property values • Draft affidavits of succession or court pleadings • Meet with clients to sign affidavits or pleadings • File affidavits or court pleadings 	Contact us at volunteer@probono-no.org
Child In Need of Care (CINC) Juvenile Justice Complex (Harvey, LA)	<ul style="list-style-type: none"> • Represent a child in a Child in Need of Care case in Jefferson Parish Juvenile Court • Must be certified under new Supreme Court Guidelines • On-going training available 	Court is every Tuesday and Thursday mornings and afternoons, in person Trainings held throughout year
Family Law The Pro Bono Project 935 Gravier Street, Suite 1340	<ul style="list-style-type: none"> • Client interviewing, scheduling appointments, assisting with document signing and notarization • Prepare pleadings, court filing • Divorce workshops • Cases with answers • Curator for absentee adverse party • Legal research • Weekly clinic to prepare and notarize provisional custody by mandate documents • Provisional Custody by Mandates 	Virtual Assignment Flexible, legal research and cases In Notarization on Thursday, 1 to 3 pm, in person Divorce Workshops, in person Flexible, work with your schedule
Consumer Law Program	<ul style="list-style-type: none"> • Client interviewing • Clinic staffing • Bankruptcy triage clinic • Represent clients in ongoing cases 	Virtual Assignment Bankruptcy Self-Help Resource Center, First Friday of Every Month, 9 am – 12 pm
Self-Help Resource Centers	<ul style="list-style-type: none"> • Help self-represented litigants fill out and process court-approved domestic forms • Provide legal information (not advice) on court procedures (don't have to be an attorney) 	Virtual Assignment & In Person Self-Help Resource Center, Monday through Friday, 9 am to 12 pm
Volunteer Lawyer of the Day	<ul style="list-style-type: none"> • Spend 2-4 hours helping to assign cases to other volunteer • Update client files for more information, changes in circumstances 	Flexible, dates and times vary throughout the year.
Housing & Evictions	<ul style="list-style-type: none"> • Brief legal advice to clients so that they are prepared for the challenges they face in eviction proceedings • Landlord – Tenant Issues including Wrongful Evictions and Habitability 	Virtual Assignment
Immigration & Hispanic Outreach	<ul style="list-style-type: none"> • Represent a child in Special Immigrant Juvenile Status proceedings (training provided) • Return calls from Spanish speaking clients • Assist in Outreach & Communication Efforts 	Client representation in state and (pending interest, federal) court, in person Flexible, virtual assignments
Support our team!	<ul style="list-style-type: none"> • Assist our organization as a member of our board or a committee! • Help coordinate our largest fundraising event, the Justice For All Ball! • There are lots of ways to support our nonprofit. 	

Questions? Email or call us anytime! We will train and mentor our volunteers.

We look forward to working with you soon -

volunteer@probono-no.org - 504-581-4043 x 211